

BROKEN ARROW PUBLIC SCHOOLS
Educating Today  *Leading Tomorrow*

Contract Committee Review Request
MUST BE COMPLETED IN FULL

Date: 31 Aug 22

Contract/Agreement Vendor:
Name of Vendor & Contact Person

Vendor Email Address

Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

Reason/Audience to benefit

BOE Date

Amount of agreement

Person Submitting Contract/Agreement for Review:

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator: *Crystal Barber 9-1-22*

Does this Contract/Agreement utilize technology? YES/NO
 If yes, Technology Admin:

Leadership Team Member: *Shan L. Dumas*

Funding Source:
Fund/Project OCAS Coding

Consent

Action

Students will sell Kettle Corn provided by Ma & Pa Kettle Corn in exchange for half the amount they sell.

Summary This area must be complete with full explanation of contract

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.

MEMORANDUM

To: Board of Education

From: Chris Nulf

Date: 31 Aug 22

Re: Mock Trial Fundraiser

SUBJECT

Discussion, motion and vote on to approve or disapprove a NEW contract between Ma & Pa Kettle Corn and Broken Arrow Public Schools for Mock Trial Team fundraising.

ENCLOSURES/ATTACHMENTS

Contract agreement

SUMMARY

The cost of Ma & Pa Kettle Corn services are quoted at \$200 and will be paid from Activity Fund 940/893 (Mock Trial) The dates of services will be October 2022 The vendor will provide popcorn sold by Mock Trial team members, as ordered.

FUNDING

This is to fund all expenses for Mock Trial competition, including substitutes, bus rental, team registration, and awards.

RECOMMENDATION

Approve

